



KMVU3A ANNUAL GENERAL MEETING
Tuesday, 29th March, 2022, at 4 pm at Kempsey Macleay RSL Club
York Lane KEMPSEY

Meeting opened at: 4.05 pm

1. Acknowledgement of Country: The President Fran Tarbox opened the AGM with an Acknowledgement of Country.

2. Attendance: 11 attended – Judy Addleton, Gabi Brie, Mary Dye, Jan Freemantle, Lois Hillard, Margaret Jopling, Jill Marriott, Chris Pateman, Kerry Sharp, Fran Tarbox, Steve Tarbox,

3. Apologies: Adair Clarke, Beris Derwent, Elinor Dowman, Tony Dowman, Bob Ecclestone, Diana Ecclestone, Brenda Gaved-Lorenzo, Greg Taylor, Ian Windsor.

Motion: That the apologies be accepted.

Moved by Judy Addleton, seconded by Margaret Jopling Carried

4. Confirmation of Minutes of the previous AGM:

Motion: That the Minutes of the Annual General Meeting held on 8 March, 2021, be confirmed.

Moved by Lois Hillard, seconded by Jill Marriott. Carried

5. President's Report: The President's report had been circulated to all members with the AGM Newsletter. There were no questions.

Motion: That the President's Report for 2021 be accepted.

Moved by Fran Tarbox, seconded by Gabi Brie Carried

6. Treasurer's Report: The Treasurer presented the independent auditor's review. The report was completed by Dan Wade (Registered Company Auditor No 494834) from Wrights Chartered Accountants. See attached Auditor's Review.

Total assets --	\$ 9,010.41	in cheque account
	\$14,322.28	in E-saver
	\$10.00	[Co-op shares]
	\$ 6,040.45	Plant & Equipment
	- \$ 5,047.48	Plant Depreciation
Total Equity	\$24,335.66	

See full details attached in Profit and Loss Statement and Balance Sheet.

See attached "Summary of income and expenses in 2021"



Motion: That the Treasurer's Report for 2021 be accepted.

Moved by Mary Dye, seconded by Kerry Sharp

Carried

7. Special Resolutions - changes to Constitution. Fran explains reasons The AGM & Term one enrolment days prior to 2021 were held on the same day in February. Due to the onerous workload of both events on the same day the decision was made to move the AGM to March. This necessitates changes of wording to the Constitution Part 2 Membership Section 5.6 & 10.1 so it brings everything in line with the commencement of the calendar year.

1. That Part 2, Membership Section 5.6 of The Constitution of Kempsey Macleay Valley U3A Incorporated

“The period covered by the prescribed annual fee will be from the completion of the previous AGM to completion of the next AGM.”

would become

“The period covered by the prescribed annual fee will cover the calendar year, commencing 1 January and ending 31 December.”

Moved by Chris Pateman, seconded by Jill Marriott

Carried

2. That Part 2, Membership, Section 10.1 of The Constitution of Kempsey Macleay Valley U3A Incorporated

“A member of the association must pay to the association a yearly subscription fee of an amount as determined by the committee and ratified by the Annual General Meeting. This fee is due on completion of an AGM and covers the period to the completion of the next AGM.”

would become

“A member of the association must pay to the association a yearly subscription fee of an amount as determined by the committee and ratified by the Annual General Meeting. **This yearly fee is due upon becoming a member or renewing membership and covers the period to 31 December.**”

Moved by Judy Addleton, seconded by Kerry Sharp

8. Ratification of Membership Fee:

Motion: That the fees for 2022 remain at \$30 per annum until 31 December 2022.

Moved by Jill Marriott, seconded by Margaret Jopling

Carried



Mary Dye explained the rationale for membership fee increase in 2023 to \$40 per annum

2021 would have resulted in a loss of over \$2,800 had it not been for the \$2,490 received from the Meanders book sales, net loss being (\$311.46). Thanks to Christa Schwoebel and John Cruickshanks for their outstanding contribution, however a reprint is unlikely due to the rising costs of production.

Rental costs also increased significantly, Tozer St. could not be fully utilized due to social distancing requirements, so larger premises required for several classes.

Insurance costs have increased \$750 over the past four years.

Other major annual expenses photocopying \$2,000 postage \$500 mainly for distribution of the Newsletter together with other ongoing costs for stationery, TPG etc.

Replacement of old laptop computers with refurbished laptops at a very competitive price.

U3A metal signage on Tozer St. premises & pull up portable sign

COVID restrictions, social distancing, sanitising stock, and other factors. All contributed to the increased costs. Covid concerns also contributed the reduced membership in 2021.

New security door & locks installed at Tozer Street.

Motion: That the membership fee to be \$40 per annum commencing 1 January 2023 until 31 December 2023.

Moved by Jill Marriott, seconded by Jan Freemantle Carried

9. Nomination of Auditor to Review Accounts for 2022

Motion: That Wrights Chartered Accountants be appointed as the Reviewer of Accounts (Auditor) for 2022.

Moved by Mary Dye, seconded by Chris Pateman Carried

Motion: That a letter of appreciation be sent to Dan Wade at Wrights Chartered Accountants for his work reviewing KMVU3A accounts pro bono.

Moved by Mary Dye, seconded Lois Hillard Carried

10. Ratification of the Dollar Value for Major or Unusual Expenses:

Motion: That the amount of \$8,000 for Major or Unusual Expenses be retained.

Moved by Mary Dye, seconded by Margaret Jopling Carried

11. Ratification of Signatories to KMVU3A Inc Financial Accounts:

Motion: That the members of the Executive (President; Vice-President; Secretary; Treasurer) be the signatories to the financial accounts with any 2 to authorize financial transactions.



Moved by Kerry Sharp, seconded by Margaret Jopling

Carried

12. President's introduction of independent Returning Officer – Gabi Brie to hold the Elections for the 2022-2023 Committee

13. Standing down of 2021/2022 Committee – Gabi Brie invited the 2021/22 committee to stand down.

14. Introduction of two independent scrutineers by the Returning Officer (if required) - Returning Officer indicated there would be no need for scrutineers because a basic number of nominations has been received.

15. Announcement of Nominations received for 4 Office Bearers and a minimum of 5 Committee Members: - Gabi Brie declared all positions on the management committee vacant. She further indicated that all nominations were required to be in the hands of the Secretary by Monday 14 March, 2022. She indicated the process for the election would be:

1. If there is one nomination for a position, that person will be duly elected; and
2. If there are no nominations received for a position, she will call for nominations from the floor. Anyone who is nominated from the floor will be declared duly elected.

16. Elections for the 2022 Committee

There was only one nomination for each Office Bearer position

President: For the position of President, there was only one nomination:-

Frances Tarbox Nominated by Betty Field Seconded by Jacky Booth
who was declared duly elected.

Vice President: For the position of Vice President, there was only one nomination:-

Christine Pateman Nominated by Jenifer Wilmink Seconded by Denise Payne
who was declared duly elected.

Secretary: For the position of Secretary, there was only one nomination:-

Lois Hillard Nominated by Margaret Corley Seconded by Geraldine Cooper
who was declared duly elected.

Treasurer: For the position of Treasurer, there was only one nomination:-

Mary Dye Nominated by Lorraine Preston Seconded by Jody Cliffe
who was declared duly elected.



CommitteeMembers: For the positions of committee members, there were five nominations received

Judith Addleton	Nominated by Kerry Sharp	Seconded by Susan Couch
Jan Freemantle	Nominated by Elizabeth Jeffery	Seconded by Rosemary Brenton
Margaret Jopling	Nominated by Heather Tynan	Seconded by Shirley Mayhew
Greg Taylor	Nominated by Gail Chapman	Seconded by Liz Algie
Ian Windsor	Nominated by Peter Owens	Seconded by Jody Cliffe

who were declared duly elected.

Announcement by the Returning Officer of 2022/2023 KMVU3A Inc. Committee and introduction of each one. Group photo of Committee taken for the Newsletter
 Gabie Brie declared the 2022 Committee to be:

Executive	Committee Members
Fran Tarbox President	Judith Addleton
Christine Pateman Vice-President	Jan Freemantle
Lois Hillard Secretary	Margaret Jopling
Mary Dye Treasurer	Greg Taylor
	Ian Windsor

Returning Officer handed back to President.

17. President Fran Tarbox thanked Gabi for taking on the role of Returning Officer.

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 President

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 Secretary